**Enclosure** 11



### STAR PETROLEUM REFINING PUBLIC COMPANY LIMITED บริษัท สตาร์ ปิโตรเลียม รี่ไฟน์นิ่ง จำทัด (มหาชน)

เลขทะเบียนนิติบุคคล 0107555000155

(Translation)

No. SPRC-CF-OUT-17-128

March 3<sup>rd</sup>, 2017

Subject:Invitation for the 2017 Star Petroleum Refining Public Company Limited site visitTo:Shareholders of Star Petroleum Refining Public Company LimitedAttachment:1. Itinerary for the 2017 Star Petroleum Refining Public Company Limited site visit2. Requisition form for Star Petroleum Refining Public Company Limited site visit

Star Petroleum Refining Public Company Limited ("the Company") will organize 2017 refinery site visit on Monday 22 May 2017, for the first round and the second round on Thursday 25 May 2017. The refinery site visit will be organized as a one-day trip from meeting point at Bangkok to our refinery at Tambol Map Ta Phut, Amphur Muang Rayong, Rayong Province with 100 participants of each round.

The itinerary and requisition form are attached herewith. The Company would like the interested shareholders to submit the requisition form via email <u>ir@sprc.co.th</u> or fax 038-699-999 by Thursday 20 April 2017. In the event that requisition form submitted to the company exceed 100 of each round, the Company will randomly select attendees from the draw to be held on Friday 21 April 2017 and will disclose the list of attendee on SPRC website <u>www.sprc.co.th</u> on Monday 24 April 2017. We will contact each attendee for confirmation accordingly.

The Company reserves the right to revise schedule and agenda as appropriate. And as the Company has many shareholders, in order to treat them equitably according to the corporate governance policy, the Company would reserve the rights for refinery site visit as 1 shareholder per 1 visit only (no accompanying person and no transfer of rights).

Please be informed accordingly.

Yours sincerely,

(William Lewis Stone) Chief Executive Officer

Investor Relations Tel: 038 699 887 and 038 699 839

# Itinerary of Star Petroleum Refining Public Company Limited's Refinery site visit

## 1<sup>st</sup> round: Monday 22 May, 2017 2<sup>nd</sup> round: Thursday 25 May, 2017

07:00	Meet at Renaissance Bangkok Ratchaprasong Hotel, Bangkok		
	Register (Breakfast box available upon registration)		
07:30	Leave Bangkok to SRPC refinery at Tambol Map Ta Phut, Amphur Muang Rayong, Rayong		
10:30	Arrive at SPRC (Refreshments available)		
11:00	Welcome speech by Khun Bill, CEO of SPRC and Company presentation		
11:30	Lunch		
13:00	Visit refinery		
14:30	Q&A by Management		
15:00	Leave from SPRC		
18:00	Arrive safely at Renaissance Bangkok Ratchaprasong Hotel, Bangkok		

\*The Company reserves the rights to change traveling itinerary as deemed appropriate.

### Requisition form for attend SPRC refinery site visit

(Please fill in the form and submit it via email <u>ir@sprc.co.th</u> or fax 038-699-999 by 20 April 2017)

Monday 22 May 2017or Thursday 25 May 2017

I (Mr. /Mrs./Ms.)		Age	Years	
ID Card No.	is a shareholder of Star Pe	etroleum Refining Public (	Company Limited	
Telephone number: Home	Work	Mobile		
Intend to participate on the Refinery site visit as				
a natural person attending the refinery visit by himself or herself				
$\Box$ a juristic person authorizing (N	Mr./Mrs./Ms.)			
AgeYears Resid	ing at			
Telephone number: Home	Work	Mobile		
to attend the Refinery site visit on behalf of myself at this time.				
I hereby declare my personal information to the Company regarding personal illness / allergy /				
dietary restrictions as follows				
I hereby disclose my shirt si	zeand shoe siz	zei	for preparation of	
Personal Protective Equipment when entering to refinery area.				
I have read and agreed by th	e conditions as stated below a	and certify that informatio	n provided in this	
Requisition form is true and authent	ic.			

Signature.....Shareholder (.....) Date.....)

### **Conditions:-**

1. The shareholders are granted with the rights for 1 seat per 1 shareholder only.

- 2. The intended shareholders represent those whose names appear in the record date on Thursday 2 March 2017 to determine the list of shareholders who may exercise their rights and participate in the AGM and the shareholders' registration book-closing on Friday 3 March 2017 to collect shareholders names.
- 3. The draw to select shareholders will be held on Friday 21 April 2017, in the event that the numbers of submitted requisition exceed 100 of each round.
- 4. The list of selected shareholders and the waiting list will be announced on the Company's website www.sprc.co.th on Monday 24 April 2017.
- 5. The Company will contact (by phone) the selected shareholders, as announced on the website, for traveling confirmation. In case that the Company is unable to contact the shareholders within 7 working days (start from the announcement date as stated in No. 4), the Company will regard it as a withdrawal from the shareholders and will contact the shareholder whose name appears first on the waiting list.
- 6. In case of personal illness, allergy or non-preferable food, please notify the Company in advance.
- 7. If you are unable to attend, please notify us 7 days prior the event.
- 8. The Company reserves the rights to:
  - 8.1 consider only real requisition forms which attached with this invitation to the 2017 Annual General Meeting of Shareholders (AGM) and not consider requisition forms with incomplete and incorrect information and unable to contact.
  - 8.2 decline the accompanying persons from traveling.
  - 8.3 not allow the transfer of rights to travel.
  - 8.4 not allow the transfer of Date of travel
  - 8.5 change traveling itinerary attached as deemed appropriate.